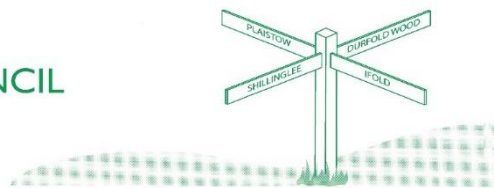


PLAISTOW AND IFOLD PARISH COUNCIL



MINUTES of the Plaistow and Ifold Parish Council **Winter & Emergency Plan Committee** held on **Tuesday 9th July 2024** at 8pm Kelsey Hall Ifold.

Present **Attendance:** Parish Councillors: Andrew Woolf (Chair); Paul Jordan; Jane Price; Rick Robinson. Jane Bromley (Clerk & RFO). No members of the public.

WEP/24/001 **Apologies for absence:** Cllr Sophie Capsey.

WEP/24/002 **Disclosure of interests.** None declared.

WEP/24/003 **Minutes:** The Committee **RESOLVED** to **APPROVE** the [Minutes](#) of the Winter & Emergency Plan Committee meeting held on 10th October 2023 and that the Chair be authorised to sign the minutes via Secured Signing in accordance with Standing Order 12(g).

WEP/24/004 **Public participation.** No speakers.

WEP/24/005 **Matters arising from the previous meeting**

The actions agreed at the meeting on 10th October 2023 and the informal meeting on 8th November 2023 were reviewed in relation to:

- a. [Resilience webpage](#): The Committee **RESOLVED** to update the page as required following decisions taken in this meeting.
- b. Basic Equipment for Winterton and Kelsey Halls: The equipment was **RESOLVED** as sufficient.

WEP/24/006 **Winter Plan 2024/25**

The Winter Plan was reviewed and:

- The tracked changes to the Winter Plan were **RESOLVED** as **APPROVED**.

-Update re contractor for salting agreement with WSCC. Sussex Manures and EFP Gritting recommended by WSCC. (Circulated).

A quote had been received and was reviewed from Sussex Manures another from EFP was awaited. The Clerk was asked to contact a further contractor Ansell's who supplied services to Ifold Estates for a quote.

The committee **RESOLVED** that a reactive approach in the event of expected high snowfall would be used for snow clearance. A proactive approach, with gritting below certain temperatures, would be too expensive.

WSCC Active Communities had been contacted regarding the financial assistance they provide regarding emergency snow clearing and the routes that they already provide cover for and once a reply was received this matter would be progressed. It was recognised that the cost of employing services was likely not to be covered by the contribution WSCC provide and that any call on these services would mean a significant financial contribution from the Parish Council.

- Use of Parish Council WhatsApp group for emergency tier group.

The snow reports from WSCC would need to be responded reactively to by calling on the services of the Contractor. The PIPC Whats App contact group would provide a useful means of canvassing for this reactive decision.

WEP/24/007 Development of Emergency Plan

- An updated Tracked Draft had been provided to the Committee.

After much discussion as to what benefit an Emergency Plan could provide and any likely scenario as to when it might be useful to the Community the Committee **RESOLVED** to produce an Emergency Numbers List for circulation in the Community but not at this time to progress a full Emergency Plan.

- Consider WSCC “What If” training again to establish community volunteers.

The Committee **RESOLVED** not to undertake this training.

WEP/24/008 Committee expenditure review for financial year & budget review

The Committee reviewed expenditure in 2023/24 £790 spent from a budget of £800 and review the budget for 2024/25 £1000 of which currently £114 had been spent for Winterton hall WIFI.

The Committee **RESOLVED** to **NOTE** the budget of £1000 but reflected that should the services of a snow clearance contractor be required under the Winter Resilience Plan then the budget would not be sufficient and General Reserves would need to be called upon.

WEP/24/009 Date of next meeting to be agreed. 24th September 2024 7.30pm Kelsey Hall, Small Hall.

The Meeting closed at 9pm